

GENU PRIMA LIMITED ENVIRONMENTALLY PREFERABLE PURCHASING POLICY

Last Reviewed: 01/09/23

Next Review: 01/09/24

1. Introduction

1.1 Genu Prima Limited (t/a First Grade Projects) is committed to purchasing in a way that minimises negative environmental impacts and maximises the opportunities for positive outcomes for society and the environment. This policy has been developed to encourage the purchase and use of materials, products, and services that reflect these commitments. The policy applies to all employees in all locations, including virtual offices and employee home offices.

2. Principles

It is our policy to:

2.1 Purchase with a view to minimising waste and maximising efficiency

2.2 Purchase products, materials and services that minimise negative environmental impacts and that have lower greenhouse gas emissions in their production, shipping, use and disposal

2.3 Purchase products and materials that are durable and long-lasting; and

2.4 Where relevant, favour products and materials that:

- Include recycled content*
- Are biodegradable*
- Exclude toxic chemicals*
- Use unbleached or chlorine free manufacturing processes*
- Are lead-free and mercury-free*
- Are organic*
- Use wood from sustainably harvested forests.*

3. Environment

3.1 Preference will be given to products and/or suppliers that meet robust third-party social and environmental certification criteria. Examples of this third-party criteria include, but are not limited to:

- Certified B Corporation*
- Soil Association Organic*
- Fair Trade*
- ISO 14001*
- Green Small Business*
- Planet Mark*
- TCO Certification (for IT products)*

- *Environmental Product Declaration*
- *Gold Standard Carbon Credit Investments*
- *FSC Certified*

3.2 *Other rigorous and independent third-party certifications will be considered on a case-by-case basis.*

4. Local / Diverse

4.1 *Our policy also reflects the critical importance of supporting local economic development, community prosperity and cultural diversity, as well as reducing transportation.*

Therefore, preference will be given to independent suppliers physically located within Wales. Similarly, equal preference will be given to suppliers owned by women and people of colour.

Please note that these are preferences and not absolute requirements. Price, quality, performance, availability, and other factors will also need to be considered when selecting suppliers.

5. Resources

5.1 *Employees are encouraged to find socially and environmentally responsible vendors in their area by searching, for example, bcorporation.net/ or ethicalconsumer.org/, and by looking for the third-party certifications listed above.*

Signed: *J.Morgan*

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Position: *Managing Director*

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Date: *01/09/23*

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